

Promoting Navigation Essentials to Your Team



Leadership Essentials Guidance

Administrators, supervisors, and team leaders are often the connector for their team's engagement in training and access to resources. Below are some suggestions on how to promote interest in and use of the *Navigation Essentials* among your team members.

- Email the *Navigation Essentials* link to the team and comment on a topic or item that would interest them.
- Social media. Post a link and comment about the *Navigation Essentials* on your agency or personal social media.
- Share the *Navigation Essentials* with Building Leadership Teams (BLT) and Teacher Based Teams (TBT). Many ideas and resources included in the *Navigation Essentials* could help teachers identify strategies to support youth with IDD or behavioral health needs in their classrooms.
- In team or staff meetings, have a *Navigation Essentials Spotlight*. Encourage team members to share one video, resource, or strategy from a *Navigation Essentials* toolkit that they found to be helpful. Have the team members download and bring their "My Essentials Plan" document or other notetaking document to the meeting.
- Create an *Essential Sharing* opportunity. Encourage team members to share a video, resource, or strategy from a *Navigation Essentials* toolkit that they found to be helpful. Request they offer one sentence as to why it was helpful.
- Include engagement in the *Navigation Essentials* toolkits as part of the team member's professional development goals.
- Include the use of the *Navigation Essentials* when onboarding new staff.
- Include related service personnel and related arts personnel when sharing information about *Navigation Essentials* with the team.
- When problem-solving to support a youth, highlight where a strategy or information may be available in the *Navigation Essentials*. Supporting the use of the toolkits at a time when the strategies are needed can be very motivating.
- Positive Reinforcement. Take opportunities to recognize a team member for engaging in the *Navigation Essentials* toolkits, for using the strategies, and for sharing with others.
- Remind teachers to consider using *Navigation Essentials* as a resource to achieve goals in their Individual Professional Development Plan (IPDP)